Ministry of Education and Research Comrat State University Faculty of Economics Department of Accounting and Finance

WORK PLAN OF THE DEPARTMENT

ACCOUNTING AND FINANCE for 2021-2022 academic year

> Approved at the meeting of the Department Minutes No. 2 dated 09/28/2021

Head Department of Accounting and Finance Master of Economics, Lecturer Sviridenko L.A.

1. BRIEF ANALYSIS OF THE RESULTS OF THE DEPARTMENT FOR 2020-2021 AND WORK PLAN FOR 2021-2022 ACADEMIC YEAR

The faculty of the Department of Accounting and Finance for the past 2020-2021 academic year was staffed by 11 people, all of them are full-time employees. Including with academic degrees 6 people out of them 1 acting, professors and 5 university conferees.

The average age of teachers of the department for the past year was 46 years.

In the 2020-2021 academic year, 8435 hours were planned at the department, of which 8554 hours were actually completed. Deviation + 119 hours is due to the movement of the contingent.

Teachers of the Department of Accounting and Finance actively carry out activities in the direction of teaching, research, organizational and educational activities. The Department of Accounting and Finance supervises the scientific research of undergraduates of the department, as well as manages licensed works. At the same time, the staff of the Department are scientific supervisors of student articles. In own conference collections of the faculty and the university, as well as in scientific events outside of KSU.

8 teachers of the department have diplomas on the passage of the Psycho-pedagogical module.

During the past year, the staff of the department took part in trainings with entrepreneurs in the region.

The contribution to the development of the potential of the Department of Accounting and Finance is made by the work of the scientific center of the National Research Center "Progress" under the guidance of Professor Parmakli D.M., in whose activities Todorich L.P., Dudoglo T.D. take an active part.

The teachers of the department are members of the working group on the development of national, regional programs and development strategies, for example, on the development of the Strategy for the Development of Education of the ATU of Gagauzia.

In 2020-2021, the department successfully passed accreditation for the 2nd cycle of education under the "Corporate Finance" program, and also submitted documents for authorization of the master's program "Accounting and audit in economic sectors".

Taking into account the above, as well as taking into account the goals and standards in the field of higher education, the following tasks were set for the 2021-2022 academic year:

- 1. Improving the quality of the educational process;
- 2. Development of the scientific potential of the department;
- 3. Improving the methods of educational work;
- 4. Expansion of the range of events organization;
- 5. Expansion of the participation of the department in project activities;
- 6. Strengthening the career guidance of the department;
- 7. Preparation for passing accreditation for the 1st cycle of specialties Accounting and Finance and Banking
- 8. Passing authorization under the program of the II cycle "Accounting and audit in sectors of the economy".

2. BRIEF INFORMATION ON THE SCOPE OF WORK, STAFF AND AREA OF THE DEPARTMENT

The amount of work performed by the department in the 2021-2022 academic year is 9226.20 hours, of which:

a) training sessions	9310.30	hours, incl	uding:
	2353		
 Laboratory studies 			hours;
 Practical lessons 	2042		hours;
 Other types of classro 	oom activities		hours;
 Pedagogical practice j 	professional		hours;
 Introductory practice 	29.2	hours;	
 Industrial practice 	145	hours	;
b) research work (withou	it economic contracts)	hours;	
From the total amou	unt of work performed	:	
a) full-time	e teachers	ho	urs;
b) part-time	ers	hours;	
c) teachers	with hourly pay	hours;	
1. The department in the	e current calendar year	will perform	
State budget research wor			
On the		lei;	
Household contractua	al5000	lei;	
The department is pre	enarino		
a. PhD students	= =	Human;	
b. Applicants		Human;	
In the acad	emic year will be read	ly to defend dissertation	ons:
a	graduat	e students;	
b	applica	nts;	
3. The department has so	cientific laboratories		
1. Research Center "P	Progress" under th	e direction of Parmak	li D.M., d.hab.pı

2.	The staff of	the department for the academic year in the amount
	<u>oneone</u>	Human.

	Head depart ment swarm	Professi onallitt ers	Dotsen - Comr ade	Rev.	Assist.	Total
Approved						
Actually staffed	one		6	2	3	eleve n

	3.	The teaching and support staff is approve	ed in	
		Quantity	one	_units, including:
		offices		, senior
		laboratory assistant		
		one	, laboratory	
		assistants of senior preparations	, dr	ugs
		training masters		
4.	Tł	ne department occupies room No I floor	, the new building of	KSU
		With total area 52 m ²		

3. ORGANIZATION OF EDUCATIONAL WORK ON SUBJECTS UNITED BY THE DEPARTMENT

Educational and methodical work department

(Planning the educational process, setting up special courses, seminars, special workshops, term papers, course and state exams, tests, laboratory work. Organization of independent work of students. Introduction of new methods, forms and means of teaching. to work in the new academic year. Preparation and conduct of pedagogical industrial and educational practice. Work of classrooms and laboratories, etc.)

No.	Forms of work	Timing	Performers	About
P/n				implementatio n
one	Development of curricula for disciplines of the department for the first semester 2021-2022 of the year	September	Employees departments	
2	Development of guidelines for writing term papers in the specialty "Accounting" and in the specialty "Finance and Banking"	September October	Sviridenko L.A. Todorich L.P.	
3	Development of curricula for introductory, production and licensing practice of the 1st cycle of specialties Accounting and Finance and Banking	September	Sviridenko L.A. Mogyldia S.N. Zlatova S.I. Kyurkchu V.I.	
4	Development of methodological guides with ISBN for all types of practice and writing theses of the 1st cycle of the specialty Accounting	November December	Sviridenko L.A. Mogyldia S.N. Zlatovchena I.D.	
5	Development of methodological guides with ISBN for all types of practice and writing the thesis of the 1st cycle of the specialty Finance and Banking	November December	Dudoglo T.D. Zlatova S.I. Kyurkchu V.I.	
6	Conducting professional practice under the Master's program Corporate Finance	November December	Karabet M.A. Todorich L.P. Taushanzhi K.P.	
7	Development of tickets for the winter examination session	December	Employees departments	
eight	Development of curricula for disciplines of the department for the II semester	December - January	Employees departments	
9	Development of tickets to the state exam, as well as all documentation of the SEC in the specialties Accounting and Finance and Banking	March	Sviridenko L.A. Karabet M.A.	
10	Creation and completion of electronic courses on MOODLE	September- November 2021	Dudoglo T.D.	

4. WORK ON THE RELEASE OF THE DEPARTMENT OF EDUCATIONAL AND METHODOLOGICAL MATERIALS OF VISUAL AIDS, SCIENTIFIC ARTICLES, MONOGRAPHS OF TEXTBOOKS

	1,101,001	IIS OF TEXTIBO	<u> </u>	
No . p / p	Authors	Name of works	Term preparations Manuscript s	Actualexecuti on
one	Publication of monographs in the direction of research, according to the topics specified in the individual plans	teachersdepartm ents	During the year	
2	Publication of scientific publications in the direction of research, according to the topics specified in individual plans	teachersdepartm ents	During the year	
3	Publication of guidelines for writing a licensed work in the specialty Accounting Publication of guidelines for writing a licensed work in the specialty Finance and Banking	Sviridenko L.A. Mogyldia S.N. Kyurkchu V.I. Zlatova S.I.	December 2021	
4	Edition training benefits perby Parmakli D.M., Todorich L.P. "Financial performance of the enterprise: statistical analysis and planning" (textbook)	Dudoglo T.D. Todorich L.P.	September 2021	
5	Edition of textbooks by L.P. Todorich. "Finance of enterprises" (textbook)	Todorich L.P.	January 2022	
6	Publication of a teaching aid authored by Dudoglo T.D.	"Workshop on statistics"	June 2022	
7	Textbook Zlatovchen I.D.	"Professional ethics"	I half year	
eight	Edition of textbooks by Taushanzhi K.P. (tutorial)	Microeconomics in charts»	February 2022	
9	Edition of the Educational and practical manual Karabet M.A.	"Fundamentals of Economic Analysis"	During the year	
10	Textbook Taushanzhi K.P.	"Philosophy of Economics"	September	

5. SCIENTIFIC - RESEARCH WORK

No . p / p	The topic is state budget or economic contract	Topicresearch or Job Title	The result of the work	Expiration date	Actualexecution
on e.	Household contractual theme RU APK ATU Gagauzia	productivity when cultivating the main crops in agriculture ATU Gagauzia	Dudoglo T.D. study	October	
2.	USM doctoral studies in the specialty "Management"	Zlatova S.I.	Submission of candidate minimums	September 2023	
3.	Small doctoral defense dissertations	Zlatovchena I.D.	Small defense	December 2021	
4.	Small doctoral defense dissertations	Mogyldia S.N.	Small defense	March-May 2022	
5.	Small doctoral defense dissertations	Sviridenko L.A.		March-May 2022	
6.	The work of the Research Center "Progress"	Study ofmethods of analysis in economics study of efficiency improvement in agriculture.	Duringof the year		
7.	Participation of department staff	Organization and participation in the VII National Scientific and Practical Conference Problems and challenges of the region's economy in the conditions globalization	Digest of articles	December	
eight.	1	Organization and participation in the II International Student Scientific and Practical Conference Problems and challenges of the regional economy in conditions of globalization	Digest of articles	November December	
9.	Department staff	Writing scientific articles	During a year	During the year	

6. WORK TO LINK WITH THE SCHOOL AND HELP THE SCHOOL

(Study, generalization and dissemination of the experience of schools and teachers, educational and methodological work of the department with teachers, students and parents of students)

No. p/n	Work form	Period of execution	Resultat	Performers	Completion mark
one.	Campaign work: development graphicsvisiting lyceums, colleges within career guidance	December2021	Schedule	ZlatovchenI.D. Zlatova S.A.	
2	Improving campaign material for working with applicants	During the year	Brochure	Department staff	
3	Holding an open day for applicants	March 2022	Meeting with lyceum students and college graduates	Sviridenko L.A. ZlatovchenI.D. Todorich L.P. Karabet M.A.	
4	Visiting campaign sites	March-April 2022	Meeting with lyceum students and college graduates	Department staff	
5	Organization of a competition and / or Olympiad of lyceum students	February 2022		KarabetM.A. Zlatova S.I. Sviridenko L.A.	

7. MANAGEMENT OF STUDENT CIRCLES AND RESEARCH WORK OF STUDENTS

No.	The name of the student circle or the	Performer (teacher)	Term of the	Result	Completion
p/p	topic of the student's scientific work		work		Marks
	Analysis of the solvency of the	Mikhailova V.G.	November	article	
one	enterprise (on the example of SRL	(Sviridenko L.A.)			
	"Gagauz-Gaz")				
2	Analysis of the organization of	Tsepenyuk Galina	November	article	
	management accounting at the	(Sviridenko L.A.)			
	enterprise SA "Tomai-Vinex"				
3	Modern problems and improvement	Tanova Valeria	November	article	
	of the process of organizing internal	(Sviridenko L.A.)			
	audit				
4	The role of IFRS in the modern	Petrova Marina	November	article	
	economy	(Karabet M.A.)			
5	Peculiarities of accounting for own	Boshkova Maria	November	article	
	capital of enterprises of the	(Cherga T.B.)			
	Republic of Moldova in modern				
	conditions				
6	Innovations in Gagauzia:	Kaldarar Raisa	November	article	
	TEKWILL project	(Zlatovchena I.D.)			
7	Tax Burden: Relevance of Changes	Alena Gaidarzhi	November	article	
	and Prospects	(Todorich L.P.)			

8. SCIENTIFIC SEMINARS OF THE DEPARTMENT

No. p	Topic of reports	Speaker	Completion notes with date
/ p			
one	Compilation of CV and	Kyurkchu V.I.	
	career development for		
	students of the Faculty of		
	Economics		

9. SCIENTIFIC BUSINESS TRIPS

No. p/p	Who is granted	Where and for what purpose	Note

10. RELEASE OF TIME BY MEMBERS OF THE DEPARTMENT TO PERFORM SCIENTIFIC WORK

No. p/p	To whom to release	Base	Term	Notes

11. PARTICIPATION OF THE DEPARTMENT IN CONFERENCES AND SEMINARS OF TEACHERS

At Comrat State University and beyond

	At Comat State C	T		
No. p	At what conference and with what	Performers	Term	Completion
/ p	report			Marks
one.	The International Scientific Conference "30 YEARS OF ECONOMIC REFORMS	Sviridenko L.A.	September	
	IN THE REPUBLIC OF MOLDOVA:	Zlatovchena I.D.		
	ECONOMIC PROGRESS VIA	Ziato (chena i.b.		
	INNOVATION AND			
	COMPETITIVENESS", 24-25 September			
	2021			
2.	The Third International Competition for	Todorich L.P.	November	
	Student Research Papers in Economics	Karabet M.A.		
		Dudoglo T.D		
		Sviridenko L.A.		
3.	TAX Academy EBA	Sviridenko L.A.	November	
		Mogyldia S.N.	December	
		Zlatovchena I.D.		
<u> </u>		Karabet M.A.		
4.	VII National Scientific and Practical	Karabet M.A.	December	
	Conference	Todorich L.P.		
	"Problems and challenges of the regional	Cherga T.B. Batishchev R.A.		
	economy in the context of globalization",	Sviridenko L.A.		
	which will take place on December 23, 2021.	Kyurkchu V.I.		
	2021.	Kyurkchu v.i.		
5.	International scientific and practical	The staff of the	February	
	conference dedicated to the 31st	department		
	anniversary of the Comrat State University	1		
	"Science. Culture. Education"			
6.	Lecture "Financial Structure and Cost of	Todorich L.P.	January	
	Capital"			
7.	Lecture "Using Graphs in Statistical	Dudoglo T.D.	February	
	Analysis"			

12. EDUCATIONAL WORK AT THE DEPARTMENT

No. p / p	Forms of work	Performers	Term	Completion Marks
one	Curator's watch EF-21	Zlatovchena I.D.	During the year	
2	Curator clock EBU-20	Sviridenko L.A.	During the year	
3	Curator's watch EF-19	Zlatova S.I.	During the year	
4	Duty at the department	Associate departments	During the year	

13. WORK OF THE DEPARTMENT IN THE CORRESPONDENCE DEPARTMENT

No. p/	Forms of work	Term	Performers	Completion
p				mark
one	Finalization of guidelines for the performance of tests in the disciplines of the specialties "Finance and Banking" and Accounting	Duringschool year	Employees of the Department of Accounting and Finance	
2	Implementation of counseling for correspondence students training during the duty of teachers at the Department of Economics	year	Employees of the Department of Accounting and Finance	
3	Conducting briefing on the implementation of term papers, theses for the degree of licentiate, reports on production practice		Employees of the Department of Accounting and Finance	
4	Implementation of course management, theses for the degree of licentiate, reports on the passage of practice		Employees of the Department of Accounting and Finance	
5	Implementation of leadership in the process of performing production practice.	Duringschool year	Employees of the Department of Accounting and Finance	

14. WORK OF THE DEPARTMENT TO IMPROVE THE EDUCATIONAL AND MATERIAL BASE

No. p	What is planned	Term	Performers	Completion Marks
one	Replenishment of the library potential of the department with teaching aids, textbooks, collections, monographs, materials of scientific publications, authored by professors and teachers composition of the department Accounting and finance	During the academic year	EmployeesDepartmen t of Accounting and Finance	
4	Scientific activities within the Progress Center of the Comrat State University	During the academic year	Employees of the department involved in the work of the Progress Center	

15. WORK WITH STUDENT CIRCLES AND SCIENTIFIC RESEARCH WORK OF STUDENTS

No	Type (form) of work	Term	Teacher	Completion
. p / p				mark
one	Visiting the Investment Forum	September 2021	Sviridenko L.A. Zlatovchena I.D.	
2	Seminar together with Microinvest "How to start a career in a company leading in the non-banking market of Moldova"	November 2021	Sviridenko L.A. Zlatovchena I.D.	
3	Conducting a student international scientific and practical conference of the Faculty of Economics of KSU	November 2021	SIC "Progress"	
4	Quest Financier 2021	April 2022	Karabet M.A. SviridenkoL.A.	
5	Hosting the Olympics Accountant 2021	April 2022	Zlatovchena I.D. Cherga T.B. Mogyldia S.N.	
6	Attracting students to conduct scientific research as part of work in a research Center Progress	During the year	Todorich L.P. Dudoglo T.D.	
7	Graduation competition qualification works of students of the II cycle	May 2021	Department members	

16. WORK WITH THE STAFF OF THE DEPARTMENT

No. p / p	Type (form) of work	Term	Performers	Completion mark
one	Preparation and discussion of questions on the petition to the Educational and Methodological Council of KSU on the recommendation for publication of scientific papers of employees	During the academic year	Head Department of Economics	
2	Organization of trips of employees to seminars related to the exchange of experience, advanced training courses in universities of the Republic of Moldova, abroad	During the academic year	Administration of KSU	
3	Assistance in establishing creative, research links between the teaching staff of the Department of Accounting and Finance and the staff of the Department of Universities of the Republic of Moldova	During the academic year	Head Department of Economics	

17. CONTROL OVER THE QUALITY OF WORK BY THE HEAD OF THE DEPARTMENT

(main tasks of control, what is subject to control, who will be subject to control, deadlines, etc.)

No.	Events	Term	Performers
p / p		_	
one	Supervision of teachers on duty	During	Head department
	department (according to the duty schedule)	school year	
2	Control over the execution of the planned activities	During the	Head department
	in the individual work plans of teachers:	academic year	
	Educational and methodological work;		
	Research work; Organizational and educational		
	work		
3	Checking group logs (filling in	During the	Head department
	in accordance with the instructions of the education	academic year	
	quality management department)		
4	Quality control (level)	During	Head department
	classroom lessons	school year	
5	Implementation of control of scientific management	During the	Head department
	over the passage of introductory production,	academic year	
	professional practice by students		
6	Implementation of control over the scientific	During the	Hand danagement
O	supervision of students' performance	academic year	Head department
	coursework, control, license,	academic year	
	master's works		
	master 5 works		

18. PLAN OF SESSIONS OF THE DEPARTMENT

No. p/n	Issues for discussion	Speaker	Completion mark indicating dates
	August 2021		
one	On the procedure for the distribution of educational workload for the 2021-2022 academic year and familiarization with the workload of teachers	Head department	
2	About the upcoming work plans of the Department of Accounting and Finance for the 2021-2022 academic year	Head department	
3	On the results of the SEC of specialties / specializations of the Department of Accounting and Finance for the 2019-2020 academic year	Head department	
4	miscellanea September 2021	Head department	
one	Consideration and approval of curricula on disciplines, practices and methodological guides	Head department	
2	Approval of the composition of the commission on science	Head department	
3	Approval of the composition of the quality commission	Head department	
4	Approval of the plan of scientific activity of the department for 2021-2022	Karabet M.A.	
5	miscellanea	Head department	
	October 2021		
one	Organization of the educational process and the results of 1 certification	Head department	
2	Approval of bases of practices of the magistracy	Head department	
3	The process of preparing for accreditation and fixing standards	Head department	
4	On the organization of the 7th national scientific and practical conference	Karabet M.A.	
5	On the preparation of the international competition of student works	Todorich L.P.	
6	miscellanea	Head department	
	November 2021		
one	On preparation for the winter examination session (preparation of examination material) timeliness of passing (conducting) certification of students' knowledge	Head department	
2	On fixing the topics of licensed works in the specialties "Accounting" and "Finance and Banking" and master's theses in the areas of "Accounting and Audit in the Sectors of the Economy" and "Corporate Finance" for supervisors Department of Accounting and Finance	Head department	
3	About the preparation of the report of the department to an external audit in the specialties Accounting and Finance and Banking	Head department	
	Approval of examination tickets for the winter session in the disciplines of the 1st semester	Head department	
4	miscellanea	Head department	
	December 2021		
one	Preparation for the international conference dedicated to the birthday of Comrat State University.	Department teachers	

2	Approval of curricula for the second semester of the 2021-2022 academic year	Head department	
3	On the admission of distance learning students to the session, problems and realities	Head department and teachers	
4	Familiarization with the results of the internal	Head department,	
	audit of the documentation of the department	representative of the	
	and questioning	quality department	
5	Summing up the results of the student competition	Todorich L.P.,	
	and the 7th national scientific and practical	Karabet M.A.	
	conference		
6	miscellanea	Head department	
	January 2022		
one	Report on the course of the examination session	teachersdepartments	
	(Teachers of the department). Results of the		
2	winter examination session. Report on the scientific and methodological	Zlatovchena I.D.	
2	activities of teachers of the department	Ziatovenena i.D.	
	Zlatovchena I.D.		
3	Preparing for the international scientific research.	Teachers departments	
	conference dedicated to the 31st KSU, February		
4	11.	II 1 d	
4	Corrective action plan for 2022 based on the self-assessment report	Head department	
	_	** 11	
5	Ticket approval for the spring-summer session	Head department	
6	miscellanea	Head department	
	February 2022		
one	Finalization of the Self-Assessment report, in	teachersdepartments	
	order to pass accreditation for the 1st cycle		
	training licentiate and authorization Accounting and audit in sectors of the economy		
	addit in sectors of the economy		
2	Approval of practice bases for the	Head department	
	licentiate, specialty Accounting and	ricua department	
	Finance and Banking		
3	Approval of the themes of diploma works for the	Head department	
	licentiate of the specialty Accounting and Finance		
	and Banking		
4	Approval of the commission for the SEC and	Head department	
	those responsible for the formation of tickets		
5	Ticket approval for the spring session for	Head department	
	alumni groups		
6	miscellanea	Head department	
	March 2022	Tr 1	
one	On the course of management of diploma and master's theses	Teachers departments	
		III.ad dan area area 1	
2	Discussion of the educational process and the results of the first certification	Head department, teachers of the department	
		_	
3	Formation of working groups for the	Head department	
	Olympiad and the quest		
4	Campaign work plan	Head department, teachers	
		of the department	
5	miscellanea	Head department	

	April 2022		
one	Approval of exam tickets to	teachers	
	State exam	departments	
2	Report on the scientific and methodological activities of teachers of the department Sviridenko L.A. Mogyldia S.N.	Sviridenko L.A. Mogyldia S.N.	
3	Small defense of theses	Department teachers	
4	Ticket approval for the summer exam session	Head department	
5	Approval of bases of practice for introductory practice for 1 and 2 courses	Head department and heads of practice	
6	The results of the Olympiad and the quest for the licensee	Karabet M.A. Zlatovchena I.D.	
7	miscellanea	Head department	
	May 2022		
one	On admission of students to the examination session and SEC	Head department, teachers of the department	
2	Report on the scientific and methodological activities of the teachers of the department Zlatova S.I.	Zlatova S.I.	
3	The results of the past industrial practice	Practice leaders	
4	Results of accreditation and authorization	Head department	
5	miscellanea	Head department	
	June 2022		
one	Discussion of HEC results	teachers departments	
2	Discussion of the results of the spring-summer examination session	Head department, teachers of the department	
3	Summing up the results of the 2021-2022 academic year	Head department, teachers of the department	
4	Preload Discussion	teachers departments	

Other types of work of the department

- 1. The duty of teachers at the Department of Accounting and Finance;
- 2. Mutual attendance of classroom classes of teachers;
- 3. Reviewing scientific works (monographs, publications, textbooks, teaching aids, reviewing master's works);
- 4. Participation in the discussion and decision-making on the following issues:
 - Council of the Faculty of Economics (KSU)
 - Educational and Methodological Council (KSU)
 - Senate (Academic Council) (KSU)
- The work of commissions (profile, on educational and methodological issues, scientific and other types of activities)
- 5. Implementation of the goals and objectives of projects (within the framework of the University International Activities) (under the guidance (coordination) of the Department of Accounting and Finance;
- 6. Work within the framework of the Research Center Progress;
- 7. Participation in exhibitions of achievements INNO CENTER KDU.